

# The Education Trust Board of New Mexico

THE HONORABLE MICHELLE LUJAN GRISHAM  
GOVERNOR OF NEW MEXICO

DR. KATE O'NEILL, CABINET SECRETARY  
NEW MEXICO HIGHER EDUCATION DEPARTMENT



BOARD MEMBERS  
SANDRA LIGGETT, CHAIR  
ROBERT J. DESIDERIO, VICE-CHAIR  
DR. JOSE Z. GARCIA  
DAVID JANSEN  
MARK JARMIE

EXECUTIVE DIRECTOR  
THEODORE MILLER

## Meeting Minutes of January 29, 2019

1516 Paseo de Peralta, Santa Fe, New Mexico 87501

**APPROVED**

*Board Secretary  
Vera Lyons  
2/7/2019*

### Board Members in Attendance

Sandra Liggett -- Chair  
Robert Desiderio -- Vice Chair (by telephone)  
Mark Jarmie -- Member (by telephone)  
David Jansen -- Member (by telephone)  
Dr. Jose Garcia -- Member (by telephone)

### Other Individuals in Attendance

Theodore Miller -- Executive Director ETB  
Vera Lyons -- Secretary  
Helen Atkeson -- Hogan Lovells (by telephone)  
Kurt Sommer -- Sommer, Udall (by telephone)

#### **1) CALL TO ORDER**

The Board Chair called the meeting to order at 2:32 PM. The role was called and four out of five Board members were present. A quorum existed.

#### **2) APPROVAL OF AGENDA**

The Chair called for a motion to approve the agenda. Mr. Jansen so moved. Mr. Jarmie seconded the motion. All present voted to approve the agenda as presented to the meeting.

#### **3) CLOSED SESSION PURSUANT TO NMSA 10-15-1(H)(6) AND (7) TO DISCUSS CONTRACT AND LEGAL MATTERS**

Ms. Liggett called for a motion to go into closed session. Mr. Jansen so moved. Mr. Jarmie seconded the motion. The board members were then separately polled on the motion. The vote to go into closed session was unanimous. During the closed session Vice Chair Desiderio joined the meeting.

**4) CONTRACT MATTERS**

Ms. Liggett asked for a motion to return to open session. Vice Chair Desiderio so moved. Mr. Jarmie seconded the motion. The board members were then separately polled on the motion. The vote was unanimous to return to open session. Ms. Liggett noted that only contract and legal matters were discussed and no other matters were discussed and no action was taken in the closed session.

Ms. Liggett then called for a motion to approve the Termination Agreement between the Board and OFI, OFDI and OFIPI. Mr. Jarmie so moved. Mr. Jansen seconded the motion. The vote to approve the agreement was unanimous.

Ms. Liggett then called for a motion to authorize Mr. Miller to issue an RFP for Program Manager Services. Mr. Jansen so moved. Vice Chair Desiderio seconded the motion. The vote to approve issuance of the RFP was unanimous

**5) PUBLIC COMMENT**

The Chair asked if there were any public comments. There were no public comments.

**6) ADJOURNMENT**

Ms. Liggett called for a motion to adjourn. Mr. Garcia so moved. The motion was seconded by Mr. Jansen. The vote to adjourn was unanimous. The meeting adjourned at 3:05 PM.