

## The Education Trust Board of New Mexico

THE HONORABLE SUSANA MARTINEZ  
GOVERNOR OF NEW MEXICO

DR. BARBARA DAMRON, CABINET SECRETARY  
NEW MEXICO HIGHER EDUCATION DEPARTMENT



BOARD MEMBERS  
DR. BARBARA DAMRON, CHAIR  
ROBERT J. DESIDERIO, VICE-CHAIR  
DR. JOSE Z. GARCIA  
DAVID JANSEN  
MARK JARMIE  
EXECUTIVE DIRECTOR  
THEODORE MILLER

### Meeting Minutes of July 7, 2017

New Mexico Education Trust Board, 1516 Paseo de Peralta, Santa Fe, NM

#### Board Members in Attendance

Dr. Barbara Damron – Chair (by telephone)  
Robert Desiderio -- Vice Chair (by telephone)  
Dr. Jose Garcia – Member (by telephone)  
David Jansen – Member (by telephone)  
Mark Jarmie – Member (by telephone)

#### Other Individuals in Attendance

Theodore Miller -- Executive Director ETB  
Vera Lyons – Board Secretary  
Helen Atkeson -- Partner, Hogan Lovells US LLP (by telephone)  
Kurt Sommer -- Sommer Udall (by telephone)  
Andrea Feirstein – AKF Consulting (by telephone)

**APPROVED**

*Vera Lyons*  
Board Secretary  
8/30/2017

#### 1) CALL TO ORDER

Dr. Damron, the Chair, called the meeting to order at 2:03 PM. At the time Dr. Garcia joined at 2:05 PM. Mark Jarmie joined at 2:18 PM. All Board Members were on the call.

#### 2) PUBLIC COMMENT

The Chair called for public comment. There being none, Dr. Damron moved on to the next agenda item.

**3) APPROVAL OF AGENDA**

Dr. Damron noted the agenda as presented to the Board and asked if there was any comment on the agenda. There being none, she called for a motion to approve the agenda as presented. Mr. Jansen so moved, and Mr. Desiderio seconded the motion. The motion passed unanimously.

**4) APPROVAL OF SMALL CONTRACT FOR PUBLIC RELATIONS**

Mr. Miller spoke about the PR firm that was interviewed by Esparza and also himself. The name of the PR firm is The Waite Company. They would have better coverage in the media than in the past. Mr. Miller asked the Board for approval to enter into a contract with The Waite Company. Mr. Desiderio moved that the Executive Director be given the authority to enter into the contract. Dr. Garcia seconded the motion. The motion was approved unanimously.

**5) CLOSED SESSION PURSUANT TO NMSA 10-15-1(H)(6) AND (7) TO DISCUSS CONTRACT AND LEGAL MATTERS**

Dr. Damron called for a motion to go into closed session. Mr. Jansen so moved and Vice Chair Desiderio seconded the motion. The board members were then separately polled on the motion. Each member voted in the affirmative. The Board went into Closed Session at 2:10 PM to discuss contract and legal matters pursuant to NMSA 10-15-1(H)(6) AND (7). At 3:30 PM the Chair asked for a motion to return to open session. Dr. Garcia so moved. Mr. Jansen seconded the motion. The vote was unanimous to return to open session. Mr. Sommer affirmed that no other matters were discussed and no action was taken in the closed session.

**6) REVIEW OF 529 PROGRAM SERVICES MARKET**

There was no discussion of this item and no action was taken

**7) ADJOURNMENT**

Dr. Damron called for a motion to adjourn. Vice Chair Desiderio so moved. Mr. Jansen seconded the motion. The vote to adjourn was unanimous. The meeting adjourned at 3:40 PM.